



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
DATE AND TIME:	March 19, 2015 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B , second floor of the Cannon Building
APPROVED:	April 16, 2015

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Chairman
Franco R. Bellafante, Professional Member, Vice-Chair
Kelly Katz, Professional Member
Rhonda West, Public Member, Secretary
Carla Cassell-Carter, Public Member

DIVISION STAFF

Amanda McAtee, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

MEMBERS ABSENT

Charles Adams, Jr., Professional Member

PUBLIC

None

CALL TO ORDER

Mr. Bielicki called the meeting to order at 8:33 a.m.

Welcome of New Board Member Carla Cassell-Carter, Public Member

Review and Approval of Minutes

Ms. West made a motion, seconded by Mr. Bellafante, to approve the February 19, 2015 minutes. By unanimous vote the motion carried.

Unfinished Business

Complaint Status – None

Re-Review: Courses for Personal Development Hours Approval

Jeffrey Whitmore: ArcGIS – Introduction to GIS, December 9-10, 2014, 16 PDHs

Ms. McAtee stated that the course was a classroom course. Mr. Bielicki stated that with an hour lunch each day that the course would have a total of 15 hours total. Mr. Katz made a motion, seconded by Mr. Bellafante, for approve the course for 15 PDHs. By unanimous vote the motion carried.

NEW BUSINESS

Courses for Personal Development Hours Approval

Red Vector

Adverse Possession: An Advanced Course, 2 PDHs (online)

Business Rules for Land Surveyors, 2 PDHs (online)

American Land Surveying – A History, 2 PDHs (online)

Boundary Monuments: Artifical and Natural Markers, 2 PDHs (online)

ALTA Survey Basics, 2 PDHs (online)

Henderson et al – A Dave Gibson Metes and Bounds Case, 2 PDHs (online)

Frost's Survey – A Dave Gibson Metes and Bounds Case, 2 PDHs (online)

Barba v. Walker – A Dave Gibson Public Lands – Related Case, 1 PDH (online)

National Business Institute (NBI)

Land Use Law: Current Issues in Subdivision, Annexation, & Zoning, 6 PDHs (classroom)

Mr. Katz reviewed the courses from Red Vector and the National Business Institute. Mr. Katz made a motion, seconded by Mr. Bellafante, for approve the courses as submitted. By unanimous vote the motion carried.

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity

Christopher Knash, Pennsylvania and Previously Licensed in Delaware

Mr. Bellafante reviewed the reciprocity application of Christopher Knash. Ms. McAtee stated that he had been previously licensed in Delaware and that the State exam had not changed since his license had lapsed. After review, Mr. Bellafante made a motion, seconded by Ms. West, to approve the reciprocity application of Christopher Knash. By unanimous vote the motion carried.

Review of Application for Surveyor Intern – None

Review of Land Surveying Certificate of Authorization – None

Ratification of Issuance of Land Surveying Certificate of Authorization

Design Teams Inc. – Surveyor In Charge: Donald Grower

Mr. Katz made a motion, seconded by Ms. West, to ratify the certificate of authorization issued for Design Teams Inc. By unanimous vote, the motion carried.

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Wall Certificates – None

Correspondence – None

Update from NCEES 2015 Board Presidents' Assembly

Ms. McAtee stated that NCEES was working on improving their E3 system. NCEES was working toward was an online application for applicants to use to apply to states for licensure. Ms. McAtee stated that a lot of information was given about the practice of surveying (PS) exam moving to computer based testing (CBT). Ms. McAtee stated that another topic NCEES spoke about is that they would like the states to work together to streamline the continuing education requirements. As part of

the proposed E3 system enhancements they wanted licensees to have the ability to store their continuing education certificates in the system and then the states could access the system. This would make it easier on states and licensees. Also, this would eliminate someone taking all credits at the last minute, for some states that was a concern. Licensees would have the option to use the E3 system and meet the NCEES standards for PDH (professional development hours) credits or meet the state requirements for each state they were licensed in. The NCEES standard for PDH hours was 15 PDHs per annual renewal period or 30 PDHs per biennial renewal period. NCEES requested that states put consideration toward working with NCEES to utilize this system to the benefit of all licensees.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

None

PUBLIC COMMENT

None

NEXT MEETING

The next meeting of the Board is April 16, 2015 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Ms. West made a motion, seconded by Mr. Bellafante, to adjourn the meeting at 9:44 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'A McAtee', is written over a horizontal yellow line.

Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.